**NORTHERN CATHOLIC CONFERENCE at**

 **Liverpool Hope University -7th, 8th, 9th June 2019**

**STALLS**

**A limited number of Stalls will be available at this year’s conference for a number of organisations to exhibit their wares. All stalls will be approved and allocated by the organising team.**

**Note: A trestle table will be provided (approx 30mm x 1800 mm) plus a chair.**

**The tables will be allocated ready for use and will be positioned in the approved area subject to the requirements of the University’s Health and Safety regulations.**

**If you wish to exhibit at the conference please complete the form below and return it no later than 30th May 2019.**

**Please return the form to Northern Catholic Conference “Regina Coeli”,**

**6 Warner Drive, Liverpool L4 8US no later than 30th May, 2019. Thank you.**

**(Queries and on-site contact: John Martin – 07761 706002)**

**Name of Organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Details of Exhibit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Does the stall include items for sale? Yes \_\_\_\_\_\_\_No\_\_\_\_\_\_\_**

**Contact Name and Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Telephone No: Daytime\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**If your application is approved, you will be notified in writing or by telephone, and a table number allocated. (Please note that last year we had to turn some people down due to lack of space, so please book early)**

**Each organisation will be responsible for setting up their own exhibits and for removing all boxes and waste materials etc. afterwards**,

**Parking is restricted. After dropping off goods etc. all vehicles must be parked in the designated University car parks and the relevant fee paid**.

**No organisation may ask for donations towards their cause.**

**For those organisations selling goods, a donation towards NCC is suggested**

**I agree to the all of the above conditions:**

**Signature ………………… Print Name ……………………..**

**Position in organisation………………………………………………………………**